

IDAHO LIQUEFIED PETROLEUM GAS SAFETY BOARD
Bureau of Occupational Licenses
700 West State Street, P.O. Box 83720
Boise, ID 83720-0063

Conference Call Minutes of 9/6/2017

BOARD MEMBERS PRESENT: Jay T Hill - Chair
Larry L Simms
Ben Estes

BOARD MEMBERS ABSENT: Thomas E Coates
Richard B Davies

BUREAU STAFF: Tana Cory, Bureau Chief
Dawn Hall, Administrative Support Manager
Marcie Rightnowar, Appeals Hearing Coordinator
Maurie Ellsworth, General Counsel
Mary Miles, Technical Records Specialist II

The meeting was called to order at 9:00 AM MDT by Jay T Hill.

APPROVAL OF MINUTES

Mr. Estes made a motion to approve the minutes of 8/3/2017. It was seconded by Mr. Hill. Mr. Simms abstained. Motion carried.

EXECUTIVE ORDER

Ms. Cory reviewed the Executive Order issued by Acting Governor Little which requires State agencies to submit a report to the Office of the Governor no later than July 1, 2018. The report will assess whether the licensure requirements are necessary and in the public interest while providing recommendations for improvement, modification or elimination. Ms. Cory also updated the Board on the information and process for public comment which has been added the Board's website.

LEGISLATIVE REPORT

Ms. Cory gave the legislative report. The deadline to submit proposed legislative ideas to the Governor's Office was July 14, 2017 and the deadline to submit

proposed law and rule changes to the Governor's Office was August 18, 2017 for the 2018 Legislative Session. The Board does not have changes for the 2018 Legislative Session.

FINANCIAL REPORT

Ms. Hall gave the financial report, which indicated that the Board had a cash balance of \$139,409.69 as of 8/31/2017.

INVESTIGATIVE REPORT

Ms. Rightnowar gave the investigative report, which is linked above.

FOR BOARD DETERMINATION

Mr. Simms made a motion to approve the Bureau's recommendation and authorize closure in cases I-LPG-2017-34 and I-LPG-2017-36. It was seconded by Mr. Estes. Motion carried.

APPLICATION DRAFTS

Ms. Hall presented to the Board members the application drafts with the proposed changes. Mr. Simms made a motion to approve the application drafts for the facility, dealer, and dealer in training applications. It was seconded by Mr. Estes. Motion carried.

NATIONAL FIRE PROTECTION ASSOCIATION MEMBERSHIP

Mr. Simms made a motion to authorize the Bureau to pay the NFPA membership fee for three years. It was seconded by Mr. Estes. Motion carried.

EXECUTIVE SESSION

Mr. Simms made a motion that the Board go into executive session under Idaho Code § 74-206(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law. The purpose of the Executive Session was to consider license application materials. It was seconded by Mr. Estes. The vote was: Mr. Simms, aye; Mr. Estes, aye; and Mr. Hill, aye. Motion carried.

Mr. Estes made a motion to come out of executive session. It was seconded by Mr. Simms. The vote was: Mr. Simms, aye; Mr. Estes, aye; and Mr. Hill, aye. Motion carried.

APPLICATIONS

Mr. Simms made a motion to approve the following for licensure:

Approved for Licensure

D & B SUPPLY CO.PGF-1296

D & B SUPPLY CO.PGF-1300

D & B SUPPLY CO.PGF-1301

D & B SUPPLY CO.PGF-1302

It was seconded by Mr. Estes. Motion carried.

Mr. Simms made a motion to table the application for 901146080 for further information. It was seconded by Mr. Estes. Motion carried.

Mr. Simms made a motion to table the application for 901153299 for further information. It was seconded by Mr. Estes. Motion carried.

NEXT MEETING was scheduled for 9/20/2017 Conference Call at 9:00 AM

ADJOURNMENT

Mr. Estes made a motion to adjourn the meeting at 9:40 AM. It was seconded by Mr. Simms. Motion carried.

Jay T Hill, Chair

Larry L Simms

Thomas E Coates

Richard B Davies

Ben Estes

Tana Cory, Bureau Chief